eWiSACWIS Advisory Committee

April 18, 2006
Meeting Notes

The Committee convened at 10:35 AM at the Regency Suites Hotel in Green Bay.

Present: Bohm, Campbell, Dahl, Danko, Dreschler, Evancheck, Fiss, Franke, Hanson, Hensleigh, Hanten, MacDonald, Mattice, McDowell, Moore, Mueller, Myksa, Nelson, Orth, Pritzl, Siebers, Tuohy, Wendt, Wright, Wydeven. Observer: Johnson, Keating.

The purpose of the Committee and the Committee Charge were reviewed. The Committee indicated regional representation was important and a new name should be selected.

An orientation was provided for Committee members on eWiSACWIS staffing, change management process, system funding, Federal SACWIS requirements and major system activities in CY 2005.

The history and goals of the eWiSACWIS Quality Improvement (QI) Project were discussed, including the December, 2005, QI Project Report which states the major goals in making system enhancements are to improve efficiency, effectiveness and error handling. The Ease of Use Plan and Communication Audit developed during the QI project were also discussed.

The Committee briefly discussed enhancements coming in the July, 2006, release and planning for the September, 2006, release. More information on enhancements under consideration will be provided at the next meeting.

The Committee agreed to meet on a quarterly basis, in person in conjunction with the semi-annual PAW/TAW meeting and by teleconference between meetings. The next meeting will be by teleconference in July. Carol Wright (Marquette County) and John Tuohy (DCFS) were selected as co-chairs of the Committee.

Agenda items for next meeting: Information on eWiSACWIS reports, further review of action on Ease of Use Plan, and discussion of future enhancements and how the Committee can establish priorities. Meeting materials will be posted on the eWiSACWIS Knowledge Web.

The Committee adjourned at 12:10 PM.